

At Seabranch Homeowners Association, Inc.

March 2017

Dear Realtors:

The Retreat at Seabranch is located in Hobe Sound, Florida, and surrounded by the Atlantic Ridge Preserve State Park. A volunteer Board of Directors manages The Homeowners Association; The Retreat has a strong financial profile and maintains community wide standards that enhance the enjoyment of living at The Retreat.

Most home sales occur in a relatively short time and properties close quickly. In order to expedite real estate transfers, once homes are listed for sale; Realtors must file The Florida Realtors "NOTICE TO ASSOCIATION FORM" with our Property Manager. Completing and filing the required paperwork in a timely manner, should provide sufficient time for our Property Manager to inspect the property listed for sale, identify possible Covenants, , Conditions and Restrictions ("CCR") violations and provide the Seller and Realtors sufficient time to correct any violations. The Architectural Control Committee ("ACC") is responsible for reviewing and considering for approval any "CCR" violations. If deemed appropriate, contact our Property Manager for an "ACC" Application.

Our Property Manager has "Drop In" office hours, Monday, Wednesday, and Friday from 8:00 A.M. TO 11:00 A.M. You can schedule an appointment by calling our Property Manager at 772-546-6112.

As soon as a Purchase and Sales Contract has been signed by both parties, kindly complete the "Application for Lease or Purchase" and return a copy of the P & S and the "Application to Lease and Purchase" documents to our Property Manager.

For Sale, For Rent and Open House Signs (Or Balloons, etc.) are NOT Allowed, and will be removed.

If you have any questions, please contact our Property Manager, Robert Ireton-Hewitt at 772-546-6112 or <u>RETREATHOA@COMCAST.NET</u>.

Thank you for your cooperation.

Sincerely,

Retreat Board of Directors